

# Washington Legal Clinic for the Homeless Spring Volunteer Training

## **WHAT:**

Attorneys and attorney-paralegal teams are invited to participate in our New Volunteer Training. Legal Clinic volunteers provide civil legal assistance and representation to people who are homeless or at risk of homelessness in Washington, DC. Volunteers assist at our Intake sites located at meal programs, shelters and day program centers throughout the city. The training will focus on homelessness and poverty in the District of Columbia, Legal Clinic policies and procedures for handling cases, common legal issues encountered at intake and interviewing techniques. The Legal Clinic assists over 1,000 clients each year with the help of attorneys & paralegals like you!

## **WHEN:**

“Orientation & Intake 101”

Mon. March 30<sup>th</sup>, 2009

12:00pm – 3:30pm

Lunch Provided

***\*\*Attendance is required for all new volunteers\*\****

## **WHERE:**

Jones Day

51 Louisiana Avenue, N.W.

Washington, DC 20001

## **HOW:**

***For registration and materials, please RSVP by contacting Brett Hammond no later than Friday, March 27<sup>th</sup>.***

## **REQUIREMENTS**

1. All volunteers must complete, sign and return the Volunteer Application Packet to the Volunteer Coordinator, no later than March 27th, 2009.
2. Attorneys must be authorized to practice law in the District of Columbia: attorneys must be a current member of the District of Columbia Bar or have begun the process for waiving in admission; attorneys employed by the Federal government must be a member in good standing of the highest court of any state.
3. Non-attorneys may volunteer only in partnership with and under the direct supervision of an attorney authorized to practice in the District of Columbia, who has completed at least Part I of the New Volunteer Training. *(The Legal Clinic lacks the capacity to arrange partnering relationships.)*