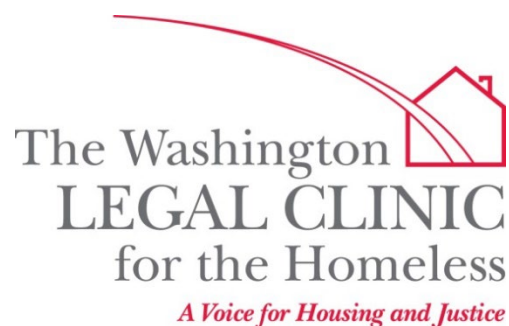


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Position Announcement: Legal Assistance Project Coordinating Attorney

Full-Time, Permanent, D.C.-Based with Work from Home Flexibility
Expected Start: August 2022 | Salary: \$65,000+

The [Washington Legal Clinic for the Homeless](#) – a D.C.-based, locally-focused legal services and advocacy organization – seeks to hire an attorney who shares our vision of a just and inclusive community for all residents of D.C., where housing is a human right and where every individual and family has access to the resources they need to thrive.

The Legal Clinic's mission is to use the law to make justice a reality for our neighbors who struggle with homelessness and poverty. Combining community lawyering and advocacy to achieve our clients' goals, our staff and network of volunteer attorneys provide low barrier legal services, helping our clients access housing, shelter, and other vital supports and services. Rooted in the experience of this client work, we blend system reform efforts, policy advocacy, client engagement and community education to advocate for long term improvements in programs that serve those who are homeless and low-income.

The **Legal Assistance Project Coordinating Attorney**, within our Legal Services team, will coordinate our Legal Assistance Project, providing support to both clients and our *pro bono* attorneys. They will join volunteer attorneys at each of our legal intake sessions and assist the volunteer in conducting intake. (Current intake is conducted by phone but WLCH will be returning to some in-person intake in the future.) The attorney will report to the Director of Legal Services and will coordinate with the Director of Community Engagement and Director of Policy and Advocacy to ensure that community members who experience homelessness are aware of and able to access our services and systemic advocacy work. The attorney will work to strengthen *pro bono* relationships with volunteers, partner firms, and organizations; participate in our Attorney of the Day program; support our client education and engagement efforts; and maintain a small caseload of their own.

We are looking for an attorney to join the Legal Clinic who:

- is committed to social and racial justice;
- is committed to client-centered representation;
- has experience working on public benefits, affordable housing, emergency shelter or other issues related to homelessness and poverty;
- is eager to be out in the community engaging with clients, service providers and volunteers;
- is comfortable being part of an organization that takes unpopular positions if justice demands we do so; and
- has D.C. Bar membership or immediate eligibility for D.C. Bar membership



Our ideal candidate will have:

- experience in legal services or with an extensive *pro bono* practice;
- knowledge of D.C. programs and resources;
- familiarity with the D.C. legal community;

The successful candidate will be comfortable working in a small, non-profit environment, both independently and as part of a team.

Working Conditions: The Legal Clinic is currently operating on a hybrid work schedule. While there is flexibility to work from home, the Legal Assistance Project Coordinating Attorney is expected to be proximate to D.C. so they can work from the Legal Clinic's office in northwest D.C. as needed. Our building requires proof of vaccination. (Note: the hybrid work schedule is subject to change depending on public health and other factors.)

Salary: Salary range begins at \$65,000 for attorneys in their first year of practice and increases based on experience in accordance with the Legal Clinic's salary scale. The Legal Clinic offers excellent benefits. Applicants may be eligible for loan repayment assistance through the D.C. Bar Foundation.

To Apply: Please send a cover letter and resume via e-mail to job@legalclinic.org and note "**Legal Assistance Project Coordinating Attorney**" in the subject line. *We are looking for thoughtful, personalized cover letters that demonstrate qualifications and interest in working to build a more just community.* Interested persons are encouraged to apply immediately. The first round of interviews will be chosen from applications received by June 24.

The Washington Legal Clinic for the Homeless values an inclusive workplace. Candidates who are Black, Indigenous, people of color, people with disabilities, and/or members of other underrepresented communities are strongly encouraged to apply.

