

## Position Announcement: Case Counseling Attorney Full-Time, Permanent, D.C.-Based with Work from Home Flexibility Expected Start: August 2025 | Salary: \$72,467+

The <u>Washington Legal Clinic for the Homeless</u> – a D.C.-based, locally-focused legal services and advocacy organization – seeks to hire an attorney who shares our vision for a District of Columbia in which housing is a human right, racial justice is a reality, and all people have true and meaningful access to the resources needed to thrive.

The Legal Clinic's mission is to achieve justice for our neighbors experiencing the injustice of homelessness and poverty. Rooted in a client-centered framework, we utilize a community lawyering approach to provide low-barrier and comprehensive legal services. We seek systemic reform through zealous advocacy for public policies that reflect community needs, affirm racial justice, improve housing security, and expand the social safety net for people experiencing crises.

The Case Counseling Attorney (CCA), within our Legal Assistance Program team, will provide support to our *pro bono* attorneys and our clients. The CCA will support the volunteers, providing strategic guidance and ongoing supervision and support in the cases that come through intake. They will participate in the recruitment and training of the volunteer attorneys and legal assistants who staff and take on cases through our intake process (which is currently by phone, though we look forward to expanding our inperson intake opportunities). In addition to being involved in regular New Volunteer Trainings, the CCA will design and/or participate in ongoing webinar and brown bag trainings on substantive or strategic issues which our volunteers confront. The CCA will also work with our Legal Assistance Program team to ensure that we are responding effectively to clients' expressed needs, individually and systemically. In addition, the CCA will: participate in our Attorney of the Day program to field emergency calls and respond to "walk-in" clients; support our client education and engagement efforts by periodically leading "Know Your Rights" trainings at shelters and day centers; and maintain a caseload of their own.

We are looking for an attorney to join the Legal Clinic who:

is committed to social and racial justice;

is committed to client-centered representation;

has experience working on public benefits, affordable housing, emergency shelter or other issues related to homelessness and poverty;

is eager to be out in the community engaging with clients, service providers and volunteers; is comfortable being part of an organization that takes unpopular positions if justice demands we do so: and

has D.C. Bar membership or immediate eligibility for D.C. Bar membership.

## Our ideal candidate will have:

experience in legal services or with an extensive pro bono practice;

have experience in litigation; have experience with supervision and/or leadership; knowledge of D.C. programs and resources; and familiarity with the D.C. legal community.

The successful candidate will be comfortable working in a small, non-profit environment, both independently and as part of a team.

**Working Conditions:** The Legal Clinic is currently operating on a hybrid work schedule. While there is flexibility to work from home, the Case Counseling Attorney is expected to be proximate to D.C. so they can work from the Legal Clinic's office in northwest D.C. as needed. (Note: the hybrid work schedule is subject to change depending on public health and other factors.)

Salary and Benefits: Salary range begins at \$72,467 for attorneys in their first year of practice and increases based on experience in accordance with the Legal Clinic's salary scale. The Legal Clinic offers excellent benefits including 100% paid health, dental, and vision plans for employees and their families as well as employer retirement contributions. In addition, generous time off including two weeks of vacation (to start) plus the last week of the year, three days at Thanksgiving, Emancipation Day, and all federal holidays. After five years, employees are eligible for 90 days of paid sabbatical leave.

To Apply: Please send a cover letter and resume via e-mail to job@legalclinic.org and note "Case Counseling Attorney" in the subject line. We are looking for thoughtful, personalized cover letters that demonstrate qualifications and interest in working to build a more just community. Interested persons are encouraged to apply immediately. Position will remain opened until filled.

The Washington Legal Clinic for the Homeless values an inclusive workplace. Candidates who are Black, Indigenous, people of color, people with disabilities, and/or members of other underrepresented communities are strongly encouraged to apply.